Town of New London, NH

POSITION: Part-Time Highway Maintenance I | **DEPARTMENT: Public Works**
FLSA STATUS: Non Exempt | **REPORTS TO: Foreman**
LABOR GRADE: 7 | **DATE: Spring 2026**

GENERAL SUMMARY

The Town of New London Public Works Department is seeking an individual to join the team in a part-time Highway Maintenance I role. This position involves hands-on work supporting essential public works operations and helping maintain the town's infrastructure and services.

Performs semi-skilled manual labor including road work, equipment operation, grounds maintenance, and snow removal operations. The role is primarily outdoors in all weather conditions and requires a strong level of physical stamina.

ESSENTIAL DUTIES AND RESPONSIBILITIES (NOT LIMITED TO)

- Road Maintenance: Pavement patching, drainage work, tree and brush removal, striping, roadside mowing, and sign installation.
- Stormwater Management: Clearing and maintaining culverts, drains, and ditches.
- Winter Maintenance: Snow plowing, shoveling, salting, and sanding.
- Facility Maintenance: Ground mowing, seasonal cleanup, event setup, and general cleaning.
- Equipment Operation & Maintenance: Operating and maintaining trucks, tractors, loaders, and other equipment.
- Departmental Collaboration: Assisting other Public Works divisions (solid waste, cemeteries, wastewater, facilities) and town departments as needed.
- Commitment to Safety: Adhering to all town, state, and federal safety protocols.

QUALIFICATIONS

- High school diploma or GED
- Ability to perform physically demanding work in all weather conditions
- Working knowledge of common tools and equipment
- Ability to work independently while following direction and established procedures

LICENSING AND CERTIFICATION

A valid New Hampshire Driver's License is required.

PHYSICAL DEMANDS: The work requires considerable physical exertion.